

THE DUE DILIGENCE PROCESS



Keep a written record of your due diligence process

What is due diligence?

Before importing a regulated timber product into Australia, an importer must have a due diligence system and retain a written record of the due diligence process.

Due diligence is a four step process:

1. An importer must obtain information about the timber or timber product they intend to import;
2. Optional – An importer can identify and assess risk against a Timber Legality Framework or a Country Specific Guideline (if available);
3. Where an importer has not used Step 2, or where they have used the Step 2 process but they have identified a risk that the timber is illegally logged and the risk is other than low, an importer must undertake a risk assessment; and
4. Where an importer has, during Step 3, identified that there is a risk that the timber was illegally logged and the risk was not low, an importer must mitigate the risk in accordance with the Regulation.



illegallogging@agriculture.gov.au



daff.gov.au/illegallogging